

Request for Qualifications (RFQ)

Engineering and Architectural Services for Streetscape and Village Enhancements

Chimney Rock Village, North Carolina

Project Background

Chimney Rock Village, NC is entering a pivotal phase of recovery and revitalization following the impacts of Hurricane Helene. The Village was recently awarded \$5.5 million from NC Commerce (SmBIZ program) to support comprehensive streetscape enhancements designed to improve pedestrian access, safety, and the overall visitor experience as highlighted within its recovery action plan (www.raisetherock.com).

In addition to streetscape improvements, the Village envisions the construction of new commercial infill development on Village-owned property to support displaced local businesses. To ensure the successful implementation of these priority projects — and to further position Chimney Rock Village for additional grant opportunities — the Village is seeking Statements of Qualifications (SOQs) from qualified **engineering and architectural firms** (or teams) with demonstrated experience in streetscape design and engineering, commercial infill, and construction administration.

Destination by Design Planning is serving as the grant and project administrator for this project and will provide ongoing support to the Village and the selected firm(s) throughout the entire project lifecycle.

The selected firm(s) will assist with:

- Design development
- Engineering and permitting
- Bid document preparation
- Construction administration
- Ongoing coordination with Village staff, elected officials, and community stakeholders

Firms may submit qualifications to provide only engineering services, only architectural services, or propose a team to provide both services.

Submittal Requirements

Each SOQ should include the following:

1. Firm Profile

- Overview of your firm's experience, expertise, and capacity to complete streetscape and infill development projects of similar scope.
- For teams, clearly describe the lead firm and subconsultants.

2. Key Team Members

- Identify key personnel to be assigned to this project. Include roles/responsibilities for both engineering and architectural staff, as applicable.
- Provide relevant qualifications, licenses, and experience for each team member.

3. Relevant Project Examples (6 total)

- Provide summaries of at least three (3) recent projects similar in scope to the Village's proposed streetscape enhancements and three (3) pertaining to infill development within a historic downtown (or similar).
 - Include project descriptions, client references, and completion dates.
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Project Timeline & Steps

- **RFQ Notice Issued:** July 17, 2025
- **Optional Pre-Submittal Video Call:** July 31, 2025 (11am)
- **Statements of Qualifications Due:** August 8, 2025, by 5:00 PM EST
- **Village Council Selection:** August 19, 2025

Chimney Rock Village reserves the right to reject any and all submittals, to waive technicalities, and to select the firm(s) deemed to be in the best interest of the Village.

To attend the **Optional Pre-Submittal Video Call**, please email:

Eric Woolridge, Destination by Design: **eric@dbdplanning.com**

Subject Line: *Chimney Rock Pre-Submittal Video Call*

Submission Instructions

Firms must submit their SOQ (PDF format, maximum 15 pages) electronically by the due date to following four (4) emails: **eric@dbdplanning.com**, **ron@dbdplanning.com**, **bubbaolearys@bellsouth.net** (Peter O'leary, Mayor), **tevierides@aol.com** (Stephen Dunan, Town Administrator).

Subject Line: *Chimney Rock Village Streetscape RFQ*

Contact Information

For any questions regarding this RFQ, please contact:

Eric Woolridge, Destination by Design: **eric@dbdplanning.com**
