

PERMIT – Zoning (Construction/Renovation and/or Land Disturbance)

(Revised September 2024)

Date: _____ REQUEST: Construction _____
*Completed by Zoning Variance(s) _____
Administration: *Conditional Use _____
*Rezoning _____

FEE: \$ 300.00

Paid Y / N (Mark all that apply)

*These requests will require additional permit applications and potential fees.

This application applies to a range of activities that Chimney Rock Village may require a permit. Primary activities this application will be used are: New Construction (Residential or Commercial, Interior or Exterior Renovations, the Demolition of any Structure(s), any Land Disturbance of an acre or more or any combination of these activities.) Application cannot be considered until all requested and or required documents are received. Review may take up to 60 days.

APPLICANTS NAME: _____

Is applicant the owner of the property? YES / NO

If not, are you the tenant? YES / NO

If contractor or other, please have owner review this permit application and all proposed documents, support information and other pertinent data submitted with application and their signature designating their approval of your proposed sign for their property.

Signature: _____

Print Name: _____

Address/Phone Number of Owner: () - _____

Address: _____

City: _____ State: _____

LEGAL ADDRESS OF PROPERTY (As assigned by the Rutherford County 911 System) Please also provide the property Identification Number (PIN) # _____ (provided by Rutherford County)

What Other Permits (may) be required to complete this activity? Please list. (Zoning Administrator will also review this section with applicant.)

PROPOSED CHANGE OR EXPLANATION OF REQUEST: (Add additional sheets as necessary. Please be as detailed as possible providing any sketches, drawings, elevations, survey's etc.)

Required/Requested Attachments for Application:

- Please prepare and include a detailed narrative of the project
- Any Sketch of boundary changes or of any affects specific to proposed request
- Location on property showing setbacks to streets, buildings, property lines
- Sketch of graphic drawings, including elevation drawings (especially the height of structure to be constructed), showing any changes or designs. (Must not exceed 35 feet in height.)
- Provide any documentation showing access to water and sewer or well and septic.
- Copy of this signed application (As signed by Owner or Owner and Tenant as applicable)
- Any other requested diagrams, sketches, elevation drawings or documents as may be required by the Zoning Administrator, Planning Board or the Village Council.

I attest that all documents provided are true and correct. I understand that providing incorrect information may cause this permit to be denied or an issued permit to be revoked. I further understand that the application may require certain timeframes for reviews or public hearings as prescribed by law or ordinance and immediate review and approval may not be possible. All applications will be reviewed and determined within 60 days of receipt of all required or requested documents or information unless otherwise noted.

Applicant Signature: _____

Print Name (Include Title as applicable): _____

Applications may be submitted by mail or email:

Chimney Rock Village
P.O. Box 300
Chimney Rock, North Carolina 28720

Or by Email to:

ChimneyRockVillageGov@gmail.com

TO BE COMPLETED BY ZONING ADMINISRATOR: **Current Zoning for Property:** _____

Administrative Review: YES / NO (or) **Requires Recommendation to Planning Board**

- Approved / Denied ... By Administrator (with or without recommendations)
- **Recommendation to Planning Board:** _____
 - See attached details (as necessary)

Requires Planning Board Review and Village Council Approval: YES / NO

Public Hearing(s) Required: YES / NO

- Public Hearing Date(s): _____
- Planning Board Recommendation (with or without conditions) Yes / No

Chimney Rock Village Council Review and Consideration Date: _____

Approved / Denied (By Zoning Administrator or by Village Council)

(Attach any requirements, conditions and/or explanations)

ZONING ADMINSTRATOR: _____ **DATE:** _____